



Walnut Acres PFC General Meeting
Walnut Acres Library
Tuesday, May 19, 2020

- 7:07 p.m. **Call to Order/Welcome/Introductions**
● Members present (see attached) Brooke Giddings
- 7:10 p.m. **Approval of Last Meeting's Minutes**
● Tim Lennon moved to approve Kristin Shopp
● Victoria seconded
● Motion passed
- 7:12 p.m. **Principal's Report: State of Our School**
Lang Luong
- Students are assigned dates and times to drop off items and pick up belongings.
 - Tight schedule, only one hour per classroom
 - Counseling Update
 - District in a budget crisis
 - The district will not be replacing the lost counselor
 - Principal Luong is working to get services on our campus (see budget)
 - Parade for 5th Graders
 - Working on a celebration
 - Will be discussing in the near future
 - Mr. Grebe's Retirement Celebration
 - Please see the communication sent out
 - Looking forward to a celebration upon our return to school
 - 2020-21 School Year
 - The district is forming committees
 - Principal Luong is on the Educational Committee
 - Teachers are invited to volunteer for committees
 - Principal for a Day
 - Student will be taking Principal Luong's job for the day!
- 7:17p.m. **Teacher Reports**
Mia Carella
- Teachers are packing up their classrooms
 - Trying to make it fun for the end of the school year.
- PFC Executive Committee Updates**
- 7:19 p.m ● School Supply Boxes Colette Davis
○ Messaging will be coming out in the coming days
- 7:20 p.m. **Treasurer Report**
Marty Keese
- **2019-20 Budget Update**
 - (see attached)
 - **Discuss Proposed 2020-21 Budget**
 - (see attached)



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- Loss of Auction
- Reduction of the Jaguar Fund
- Staffing expense reduction in
 - IA's
 - Site Tech I
 - Performing Arts
- Included a line item to bring on a counselor to replace the one taken by the district
- Motion to discuss Budget
 - Anna motioned to discuss budget
 - Danielle seconded the motion to discuss budget
 - Motion Approved
 - Question: Can we try to revisit the possibility of an auction?
 - Answer: Yes, we can revisit the topic of Auction as the school year progresses.
 - Budget is our way to commit the best we can at the moment but will come back and address Auction
 - Question: When is the deadline/trigger date to be able to still hold an Auction?
 - Answer: There is a well-organized schedule that begins in the summer, but there is a confidence that it could be possible to pull off later in the year. Many factors are in play, and many things would need to fall into place. In addition, there is not an auction lead, making it difficult to plan/achieve.
 - Question, Mia Carella: No funding for Bridges Teacher kits? Teachers are going to need them with switching grade levels, etc.
 - Answer: We planned to keep the print shop budget higher for making copies of student materials, but the PFC was not informed about the need for additional Bridges Teacher kits. We would need to go forward with a request to the Strategic Planning Committee
 - Question: How many kits are needed?
 - Answer: about \$3500 in materials
 - Question: Can we amend the budget tonight, or do we need to wait until August (Teachers agree that they would need them earlier)
 - Answer: Principal Luong is supportive of amending the budget to include Bridges materials.
 - Question: What is the instructional training line item?
 - Answer: The intention was to have one delegate from K/1, 2/3, 3/4, 4/5 to go to a Bridges training, as well as training for teaching in Readers/Writers Workshop
 - Question: We had a training that was supposed to happen on March 16th, but it was canceled and refunded. Do we have that money still? Is it in the line

Kristin Shopp



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items?

- Answer: Not included in the budget. Marty will take care of that.
- Question: Are there any teachers that feel the need for Distance Learning training and online learning tools?
- Answer: It depends on what the Professional Development looks like and what the needs are.
- Decision: It turns out the line item is "Instructional Training & Materials. The teachers can use the \$6300 in this line item towards new materials and future training. Principal Luong can request additional funds next year to the Strategic Planning Committee if needed.
- Question: \$15,000 in budget for counselor. What does that cover?
- Answer: Principal Luong has requested a 3rd-year Psych intern for two days a week.
- Question: If we don't go back in the Fall, what will this counselor be doing?
- Answer: Working closely with the teachers and families.
- Question: \$24,000 loss. Do we have something to cover that?
- Answer: We have a reserve of about \$250,000. This is less than one year of our operating costs, but it can be used to cover a loss.
- **Action Item:** Approval of the 2020-21 Budget as Prepared
 - Kristin Shopp put forth the approval vote to the PFC.
 - Motion passed 39 yes

PFC Executive Team Report

8:00 p.m.

Proposed 2020-21 PFC Board (see attached)

- **Action Item:** Approval of the PFC Board Members in their positions for more than 2 years, and for those members who will hold more than one committee chair position.
 - M'Lissa motioned to approve PFC Board Members in their positions for more than 2 years
 - Danielle seconded the motion to approve
 - Motion Passed (32 Yes, 0 No, 2 Abstentions)
 - M'Lissa motioned to approve PFC Board Members who will hold more than one committee chair position.
 - Danielle seconded the motion to approve
 - Motion Passed (32 Yes, 0 No, 2 Abstentions)

Action Item: Approval of the 2020-21 PFC Board as

Brooke Giddings &
Kristin Shopp



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presented.

- M'Lissa motioned to approve the 2020-21 PFC Board as presented.
- Danielle seconded the motion to approve
- Motion Passed (32 Yes, 0 No, 2 Abstentions)

Introduction of the New PFC Executive Team

- Thank you to outgoing board members: Kristin Shopp, Jon Gomez, and Marty Keese.
- Three books ordered with plaques in your names.
- Welcome to Stacy Henley our new Treasurer, and Hillary Bennet our new VP of Activities
- Thank you to all who are remaining on the board.

8:09 p.m.

Old Business/New Business

Brooke Giddings

- PFC Board Open Positions
 - please see the document for opportunities
- PFC Key Dates Calendar for 2020-21
 - things are in flux, but working on logistics

8:10 p.m.

Meeting Adjourned

Next Meeting: Tuesday, August 18, 2020